



Request for Directed Readings/Fieldwork

All requests for Directed Readings courses must be approved by the Instructor and by the Graduate Programs office. *Applications should be submitted to the Graduate Programs office at least 3 weeks before a term begins.* If the study is approved, a copy will be returned to the student and instructor. Each should keep a copy for long-term records.

The Graduate Programs office registers students in directed readings courses.

Instructors should carefully consider the number of units assigned to the course in relation to the course work required of a typical graduate course in Education. If the student is requesting the substitution of a Directed Reading for a regular 5-unit course in a program, this is particularly important, and will be considered in determining whether to grant approval.

Student Name (print) _____ Student Number _____

Instructor Name (print) _____ Course & units EDUC _____

Degree & Program _____ Semester (e.g. Fall 2009) _____

Description Title _____

Is this course intended to replace a required or elective course in a program? _____ If so, which one? _____

Grading Basis (see page 3): Normal Grading System (A+, A, A-...) _____ or S/U _____

Describe the course and the rationale for proposing it. On page 2, list the readings and describe the activities the student is to undertake.

Describe in some detail the assignments to be marked in assigning a grade for this course, and state the weight to be attached to each assignment. Assignments may include papers, journals, videos, software, or other appropriate products.

Agreed: _____ Date: _____
Student

Agreed: _____ Date: _____
Instructor

Approved: _____ Date: _____
Director of Graduate Programs

Registered: _____ Date: _____
Graduate Programs staff

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List the readings and describe the activities to be undertaken in this course. (Please note that, if activities include gathering information from human subjects, the student will have to obtain ethical approval, www.sfu.ca/vpresearch/ethics/index.html.)



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Directed Readings/Fieldwork Procedures

Use this form if you'd like to enroll in one of the following Directed Readings/Fieldwork courses:

EDUC 702-2, Directed Readings
EDUC 703-3, Directed Readings
EDUC 704-4, Directed Readings
EDUC 705-5, Directed Readings
EDUC 811-5, Fieldwork I
EDUC 811-5, Fieldwork II
EDUC 910-5, Directed Readings (for PhD and EdD students)

The following may supervise directed readings: tenure track faculty, limited term faculty, graduate faculty associates, and tenure track faculty from other departments and faculties at SFU. Students may be supervised by the same instructor twice.

Grading:

Directed Readings courses are graded on the normal grading system (A+, A, A- ...).

EDUC 811-5, Fieldwork I and EDUC 812-5 Fieldwork II are graded on a satisfactory/unsatisfactory basis (S/U).

Individual students may request to change the grading basis of their directed readings course from the normal grading system to an S/U grade. Please note this request on page 1 of this form.

Neither an S nor U grade will count in the CGPA. S/U graded courses may not be counted towards minimum coursework degree requirements.

Having enrolled in a course on any grading basis, a student may not change to another grading basis for that course.