



PhD Programs Confidential Letter of Reference

Name of Applicant: _____
Last name First name

is applying for admission to graduate study in education specializing in:

Name of program

We would like a frank appraisal of the ability of the above named applicant to undertake a rigorous program of graduate study. Please comment on areas of scholarly competence, ability to undertake advanced studies in Education and any other personal qualities that you deem relevant to the candidate's ability to engage in graduate work. In addition, please indicate the length of time and context in which you have known the candidate.

Attach your letter of reference, commenting on the above criteria, to this document, enclose in a sealed envelope, initial flap and return to applicant by:

Date to be completed by applicant

Referee's name:	Title/Position:
Referee's institution:	Highest academic degree:
Daytime phone:	Email:

Referee's Signature _____ Date _____

The information on this form is collected under the authority of the University Act (R.S.B.C. 1996, c.468, s.27(4)(a)) and is needed to process the application for admission. The information will be used to verify qualifications and decide eligibility for admission. Upon admission and registration at Simon Fraser University this information will form part of the student record and will be used to document progress in the graduate program. The British Columbia Freedom of Information and Protection of Privacy Act allows an applicant to have access to the information contained in his/her letters of reference when that can be done without disclosing the identities of the referees who supply a reference in confidence. It is understood that the letter of reference is supplied in confidence unless the referee states otherwise.