

SIMON FRASER UNIVERSITY
Senate Committee for Undergraduate Studies
NEW COURSE PROPOSAL

Course Number:

Course Title:

Long - for calendar/schedule no more than 100 characters including spaces/punctuation

AND

Short - for registration/transcript no more than 30 characters including spaces/punctuation

State number of hours for Lect () Sem () Tut () Lab ()

Course Description (for Calendar). Attach a course outline to this proposal.

Prerequisite:

Corequisite:

Special Instructions: i.e. does this course replicate the content of a previously approved course to such an extent that students should not receive credit for both courses. If so, this should be noted in the pre-requisite.

Course(s) to be dropped if this course is approved:

Rationale for Introduction of this Course:

Scheduling and Registration Information:

Indicate effective **semester/year** course would be first offered and planned **frequency** of offering thereafter.

There is a two-semester wait for implementation of any new course.

Waiver required _____

Will this be a required or elective course in the curriculum?

What is the probable enrolment when offered?

Which of your present CFL faculty have the expertise to offer this course?

Are there any proposed student fees associated with this course other than tuition fees? (if so, attach mandatory supplementary fee approval form)

Resource Implications:

Note: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by a library report and, if appropriate, confirmation that funding arrangements have been addressed.

Campus where course will be taught: _____

Library report status _____

Provide details on how existing instructional resources will be redistributed to accommodate this new course. For instance, will another course be eliminated or will the frequency of offering of other courses be reduced; are there changes in pedagogical style or class sizes that allow for this additional course offering?

Any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc.

Approvals

1. **Departmental approval** indicates that the Department has approved the content of the course, and has consulted with other Departments and Faculties regarding proposed course content and overlap issues.

Chair, Dept./School

Date

Chair, Faculty Curriculum Committee

Date

2. **Faculty approval** indicates that all the necessary course content and overlap concerns have been resolved, and that the Faculty/Department commits to providing the required Library funds.

_____ Date: _____

Dean or Designate

List which other Departments and Faculties have been consulted regarding the proposed course content including overlap issues. Attach documentary evidence of responses.

Other Faculties approval indicates that the Dean(s) or designate of other Faculties affected by the proposed new course support(s) the approval of the new course.

_____ Date: _____

_____ Date: _____

3. **SCUS approval** indicates that the course has been approved for implementation subject, where appropriate, to financial issues being addressed.

Course approved by SCUS (Chair of SCUS)

_____ Date: _____

Approval is signified by date and appropriate signature.